

## PTO Meeting Minutes 5-12-2021

1. Meeting called to order by President Melissa Dowding at 9:41am.
2. Principal's Report - Mr. Chris McAuliffe  
There was no report as Mr. McAuliffe did not attend the meeting.
3. Teacher Liaison - Mrs. Brenda Hurley  
There was no report as Mrs. Hurley did not attend the meeting.
4. Treasurer's Report - Jessica Sisson
  - A. Income (\$1635.20)
    - Box Tops Spring 2021 Payout: \$34.30
    - Buschs's Cash for Education: \$0.90
    - 2020 Spring BWW Spirit Challenge: \$1600
  - B. Expenses: (-1763.16)
    - MSTEP Treats for 3rd and 4th graders: \$61.11
    - Leprechaun Trap Family Prize: \$15
    - Staff Allotments: \$1213.45
    - Staff Appreciation Week coffee cart: \$448
    - Bus Driver Appreciation signs: \$25.60
  - C. Funds Held Transactions
    - Media Center \$78.90
5. New Business
  - A. Current activities:

Teacher appreciation week - Good Sense coffee truck on Tuesday and Tropical Smoothie luncheon on Friday courtesy of the PTO. A 2 Dandelions gift card for most school spirit was donated, and a cake and cupcakes by Jesse Dunham were donated by a parent on Tuesday. Another parent donated a smoothie truck to deliver a smoothie for each staff member on Thursday. Parents also signed up to donate gift cards that will be raffled off on Friday.
  - B. Upcoming activities:
    1. Bus Driver appreciation - Going to be celebrated on Friday, May 21st. Parents are making signs of appreciation to be posted at each elementary school, as well as Maltby and Scranton. Parents also signed up to donate gift cards to every bus driver. There is also going to be a boxed breakfast from Grand Traverse Pie Company courtesy of the PTO and bus cookies donated by Brighten Up Bakery.
    2. First Grade Ice Cream Treat - Going to happen on Friday, May 21st during their lunch recess outside. It will be served using the pre-bought individual cups and adding sprinkles/other allergy friendly toppings. They are receiving it for earning the most shamrocks for good shenanigans in the competition that the PTO held for the school in March.

3. Field Day - Going to be held on June 9th during the school day. Mr. D'Arcy has all the games set and ready to go. We will be making a sign up genius to get 3-4 parent volunteers for each classroom that will move to each station with their assigned class. The shifts will be 9am-12pm and 12pm-3pm. The PTO will be providing lunch for all staff and volunteers that day. We are looking into using Boomers as we have received a good price from them in the past. Students will also get a popsicle treat courtesy of the PTO at the end of the day. Parent volunteers will need to wear a mask at all times, even outside, being on school grounds.

4. 4th Grade Farewell - The 4th grade class will receive t-shirts and a sweet treat from the Kona Ice truck on Monday, June 7th. The 4th grade teachers are also working out plans for a fun movie that day. In addition, the 4th grade teachers are currently working on organizing a talent show to be held in the gym that will be live streamed for all the other classrooms and parents at home to view. The 4th grade clap out will happen on the last day of school and parents of 4th grade students will gather outside their child's classroom door to clap for them as they walk out on their last day of elementary school.

C. PTO Board Positions available for next year:

Secretary, Treasurer, and Parent Volunteer Coordinator are positions up for new nominations and voting. Melissa Dowding was nominated and voted in as President, Andrea Fabrizio was nominated and voted in as Vice President, Christi Kirk was nominated and voted in as Secretary, Rachel Smith was nominated and voted in as Treasurer, and Crystal Walter was nominated and voted in as Parent Volunteer Coordinator.

Other possible board chair positions that could be voted on next year include a technology chair, fundraising chair, and decorations chair. The technology chair will help keep the website and facebook page up to date, as well as set up reminders in the remind app. The fundraising chair will help plan, promote, and organize school fundraisers. The decorations chair will help plan and put together ideas and activities to decorate the school and keep it looking good for each season. Anyone interested in these chair positions should email the PTO.

6. The Next PTO meeting will be held next school year in September. The first day of school next year is September 7th. This is because of all the construction happening around the Brighton schools over the summer because of the bond. We are hoping more parent volunteers will be allowed in the school next year. Dr. Outlaw has said he is currently planning for a normal school year with the exception of masks still being used. Please feel free to email the PTO any ideas you may have for activities, fundraisers, and events for next year. Meeting was adjourned by President Melissa Dowding at 10:25am.